

Virtual Organisation (VO) Life Cycle Management

1 VO Registration

The VO registration procedure is initiated by the VO Manager.

Requirements for VO Manager:

- anyone who can authenticate with assurance level RAF Cappuccino
- employee of a Helmholtz institution

VO registration form:

- VO name
 - naming scheme and other requirements should be mentioned here
- VO description / purpose
 - this is (among others) to avoid duplicate VOs for the same effort
 - the VO Manager must have access to information on existing VOs
- VO AUP
- VO contact information:
 - VO Manager (Name, Postal Address, Email, Telephone)
 - VO Security Contact (Name, Postal Address, Email, Telephone)

Policies to provide (Templates are provided):

- Acceptable Use Policy (AUP) (Template: <insert link>, or use the HIFIS AUP)
- Privacy Policy (Template: <insert link>, or use the Proxy PP)

Policies to read and accept:

- Top Level Infrastructure Policy
- Community Membership Management Policy
- Security Incident Response Procedure
- Policy on the Processing of Personal Data

The VO Supervisor evaluates the registration request and decides whether to accept or reject it.

Acceptance criteria (all must be met):

- there is no existing VO with significantly overlapping goals.
- the VO registration form contains correct and complete data.
- the VO has provided, read and accepted all the required policies.

2 VO Deregistration

The VO deregistration can be initiated by:

- VO Manager
- VO Supervisor
- VO User
- Infrastructure Management

VO deregistration form:

- Role of the requester (from list above)
- Reason for deregistration request
- Proposed timeline for decommissioning
- Assessment of the VO activities in the last 12 months (only if requester is not VO Manager)

The VO Supervisor evaluates the deregistration request and decides whether to accept or reject it. If the requester is the VO Manager, then the request is automatically accepted.

Acceptance Criteria when the requester is not the VO Manager (all must be met):

- the VO has not produced accounting data for more than one year
- the VO Manager has been notified and given a deadline (minimum 1 month) to respond
- the VO Manager has agreed to the deregistration request or the VO Manager has not responded to the request for feedback before the specified deadline